



# HEIGHTS CHRISTIAN SCHOOLS

## TUITION AND FEE SCHEDULE 2021-2022

### HCS-BREA PRESCHOOL AND INFANT CENTER (6 WEEKS-6 YEARS)

200 S. Associated Road, Brea, CA 92821 | 714-990-8780

FACILITY #304270611, #300603820

#### REGISTRATION

“New Student” is any student not currently enrolled at any of our preschools.

##### NEW STUDENT:

Application Fee:	<b>\$50</b>	“New Student” is any student not currently enrolled at any of our preschools
Registration Fee:	<b>\$150</b>	

“Returning Student” is any student currently enrolled at any of our preschools.

##### RETURNING STUDENT:

Re-registration Fee by March 28:	<b>\$100</b>
Re-registration Fee <u>after</u> March 28:	<b>\$150</b>



#### MONTHLY TUITION

PRESCHOOL: 2-6 years • INFANT CENTER: 6 wks-24 mo.

FULL DAY PROGRAM: 6:30AM-6:00PM • HALF DAY PROGRAM: 8:30AM-12:00PM

##### PRESCHOOL: POTTY TRAINED

DAYS ATTENDING	FULL-DAY			HALF-DAY
	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD	3 <sup>RD</sup> CHILD	PER CHILD
5 Days	\$979	\$919	\$859	\$869
3 Days	\$739	SIBLING DISCOUNTS APPLY ONLY TO THE 5 FULL-DAY PROGRAM		\$659
2 Days	\$539			\$499

##### PRESCHOOL: NOT POTTY TRAINED

SPACE IS LIMITED IN THIS PROGRAM

DAYS ATTENDING	FULL-DAY			HALF-DAY
	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD	3 <sup>RD</sup> CHILD	PER CHILD
5 Days	\$1,049	\$989	\$929	\$929
3 Days	\$799	SIBLING DISCOUNTS APPLY ONLY TO THE 5 FULL-DAY PROGRAM		\$709
2 Days	\$579			\$509

##### INFANT CENTER (1:4 RATIO)

FULL-DAY		
DAYS ATTENDING	1 <sup>ST</sup> CHILD	2 <sup>ND</sup> CHILD
5 Days	\$1,349	\$1,289

EMERGENCY DROP-IN RATE: \$50 per day (see details and restrictions on reverse side)



WE ACCEPT VISA, MASTERCARD, DISCOVER AND AMERICAN EXPRESS.

## REGISTRATION AND APPLICATION FEE

- ◆ Application fee is a one-time fee, due at the time of application. The fee is non-refundable.
- ◆ Registration is an annual fee. It is first due at time of enrollment and each year thereafter during the re-enrollment period. The registration fee is non-refundable.
- ◆ Registration Fee includes office records, student accident insurance, consumable supplies, and ACSI membership.

## TUITION ACCOUNT

- ◆ Tuition fees are effective August 30, 2021.
- ◆ Multi-child discount applies to families with two or more children enrolled FULL-TIME at any of our schools. If there is a FULL-TIME preschooler, the preschooler counts as the “first child.” If there are multiple FULL-TIME preschoolers, the youngest preschooler counts as the “first child.”
- ◆ There are no other discounts other than those listed on the reverse side.
- ◆ The monthly tuition fee is the same regardless of how many days or weeks are in a month.
- ◆ The monthly tuition fee is the same regardless of sick days, vacation days, or holidays.
- ◆ **All payments are due on the 1<sup>st</sup> of the month** (tuition, late pick-up fees, etc.). Accounts with any outstanding balance will be assessed a late fee of \$25.
- ◆ When making a payment, the payment will first be applied to any outstanding balance on the account, and the remainder will then be applied to the current balance.
- ◆ Accounts that are not paid in full by the end of each month may result in the student being disenrolled.
- ◆ A service charge of \$30 will be assessed for each returned payment.
- ◆ A fine of \$1 per minute per child for late pick-up after 6:00PM will be assessed.
- ◆ A fine of \$5 will be assessed each time a parent does not use their full name when signing their child in or out. Parents must use their full name when signing their child in and out, per state regulations.
- ◆ A charge of \$1 will be assessed for each occurrence of the preschool having to provide a blanket and sheet for the child. State regulations require that each child have their own blanket and sheet to lie on for rest time. Parents are to provide a freshly washed blanket and sheet each Monday.
- ◆ Mid-month enrollment will be pro-rated for new families only.
- ◆ **A two-week written notice to the school office is required upon withdrawing your student.** Mid-month withdrawals will be subject to a tuition pro-rate only if the required two-week written notice is given to the school office. Families withdrawing their students the last day of the month who do not give the required two-week notice to the school office will have their account charged two week’s pro-rated tuition.
- ◆ June tuition covers attendance for the entire month of June. Tuition adjustments will not be made for families who do not attend through the end of June. Billing for the *summer session* is July 1 and August 1.

## PROGRAMS AND ATTENDANCE

- ◆ It is the parent’s responsibility to notify the preschool office of any needed program changes.
- ◆ Parents can use our emergency drop-in if they need their child to attend on a day that is not part of their regular program. Daily rate fee is due at the time of student drop-off. Drop-ins accepted if space permits.
- ◆ Credit is not given for missed days; there is no swapping of days.

## HOLIDAYS AND TEACHER’S IN-SERVICE DAYS

- ◆ Our preschool is open year-round. We are closed on the following days: President’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving (Thursday and Friday), Christmas Break (December 24 through January 1), the first Monday in October, and Teacher’s In-Service Days (see preschool calendar).

## PAYMENTS

- ◆ Heights Christian Schools partner with Tuition Express to provide secure and convenient payment processing options.