



# HEIGHTS CHRISTIAN SCHOOLS—CHINO HILLS

2549 Madrugada, Chino Hills, CA 91709 • (909) 465-9905 • FAX (909) 902-0556 • HeightsChristianSchools.org

## TUITION AND FEE SCHEDULE • 2019-2020

(K-6<sup>th</sup> Grade) School: 8:30am-3:00pm (K-2), 8:45am-3:15pm (3-6)/Daycare: 6:00am-6:30pm

### REGISTRATION

“New Student” is any student not currently enrolled at any of our preschools or elementary schools.

#### NEW STUDENT

Application & Testing Fee:	<b>\$100</b>
Registration Fee:	<b>\$345</b>

“Returning Student” is any student currently enrolled at any of our preschools or elementary schools.

#### RETURNING STUDENT (K-6<sup>th</sup>)

<b>K-6<sup>th</sup></b>	Re-registration Fee by March 2:	<b>\$295</b> (online)	<b>\$395</b> (paper)
<b>K-6<sup>th</sup></b>	Re-registration Fee <u>after</u> March 2:	<b>\$395</b> (online)	<b>\$495</b> (paper)

An additional non-refundable **\$50** testing fee is due for Heights Preschoolers who are entering *Kindergarten*; due at time of testing.



### TUITION

PAYMENT PLAN	DUE DATE	FIRST CHILD		SECOND CHILD	
		ANNUAL COST	PAYMENT AMOUNT	ANNUAL COST	PAYMENT AMOUNT
1 Payment	AUG 1	\$7,899.00	\$7,899.00 x 1	\$7,299.00	\$7,299.00 x 1
2 Payments	AUG 1 & JAN 1	\$8,149.00	\$4,074.50 x 2	\$7,549.00	\$3,774.50 x 2
*9 Payments	AUG 1–MAY 1	\$8,399.00	\$933.22 x 9	\$7,799.00	\$866.56 x 9
10 Payments	AUG 1–MAY 1	\$8,399.00	\$839.90 x 10	\$7,799.00	\$779.90 x 10
12 Payments	JUNE 1–MAY 1	\$8,399.00	\$699.92 x 12	\$7,799.00	\$649.92 x 12

\*For the 9 Payment Plan there is no February payment due; February is re-registration month.

- ◆ Multi-child discount applies to families with two or more children enrolled FULL-TIME at any of our schools. If there is a FULL-TIME preschooler, the preschooler counts as the “first child.” If there are multiple FULL-TIME preschoolers, the youngest preschooler counts as the “first child.”
- ◆ To calculate the cost for a third child or more, take the **ANNUAL COST** of the **FIRST CHILD** and subtract \$1,200.00.

### TECHNOLOGY FEE

<b>3<sup>rd</sup> – 6<sup>th</sup> Grade Students</b>	Technology Fee: <b>\$150</b> per school year to be billed 9/1
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### DAYCARE

TIME	1 PAYMENT	2 PAYMENTS	*9 PAYMENTS	10 PAYMENTS	12 PAYMENTS
<b>MORNING: 6:00AM–8:00AM</b>	\$885.00	\$442.50	\$103.89	\$93.50	\$77.92
<b>LATE AFTERNOON: 3:00PM–6:30PM</b>	\$1,300.00	\$650.00	\$150.00	\$135.00	\$112.50
<b>COMBINED: 6:00AM–6:30PM</b>	\$1,970.00	\$985.00	\$224.44	\$202.00	\$168.33

\*For the 9 Payment Plan there is no February payment due; February is re-registration month.

**HOLIDAY DAYCARE: \$15** per day, **\$12** per additional child • **EMERGENCY DAYCARE: \$5** PER HOUR



WE ACCEPT VISA, MASTERCARD, AND DISCOVER.

MORE ON REVERSE SIDE

## REGISTRATION

- ◆ Application & Testing Fee is a one-time fee, due at the time of application, non-refundable.
- ◆ Application & Testing Fee includes processing and building the admissions file, and student testing.
- ◆ Registration Fee is an annual fee, due at the time of registration. The registration fee is non-refundable for returning students. For new students, the registration fee is refundable if the student is not accepted by Heights Christian Schools for enrollment. However, if a new student is accepted but later withdraws, the Registration Fee is non-refundable.
- ◆ Registration Fee includes textbook usage, consumable supplies, office records, supplemental student accident insurance, SAT testing, yearbook materials, earthquake kits, and ACSI membership.
- ◆ All required documents and fees must be submitted in order to complete the enrollment process.
- ◆ Enrollment for new and returning students (who are in good standing) is on a first-come basis.
- ◆ If there is a waiting list for new students, being first on the waiting list is not a guarantee of next placement.

## TUITION AND STUDENT ACCOUNT

- ◆ Multi-child discount applies to families with two or more children enrolled FULL-TIME at any of our schools. If there is a FULL-TIME preschooler, the preschooler counts as the “first child.” If there are multiple FULL-TIME preschoolers, the youngest preschooler counts as the “first child.”
- ◆ No discounts other than those listed (on the reverse side) are available.
- ◆ Tuition is an annual fee based on the actual number of school days and does not include holidays or breaks. Payment options are available for your convenience.
- ◆ **All payments are due on the fee’s invoice due date** (tuition, day care, late pick-up fees, extracurricular activities, etc.). Accounts with any outstanding balance will be assessed a late fee of \$25.
- ◆ When making a payment, the payment will first be applied to any outstanding balance on the account, and the remainder will then be applied to the current balance.
- ◆ Accounts that are not paid in full by the end of each month may result in the student being disenrolled. Report cards will be held until final payments are made.
- ◆ A service charge of \$30 will be assessed for each returned payment, such as NSF check or NSF e-check. After two occurrences of returned payments, *only* cash, credit or money orders will be accepted for future payments.
- ◆ In the event of early withdrawal, tuition will be due through the last day of actual enrollment *plus* 10% of the annual tuition.
- ◆ Tardy policy is \$1 per minute per student for excessive tardies.

## TECHNOLOGY FEE

- ◆ The technology fee is an annual fee that applies to students in 3<sup>rd</sup> through 6<sup>th</sup> grade. The fee covers the device, support and infrastructure. The technology fee will be billed to the student account each year on September 1.

## DAYCARE

- ◆ The daycare fee for second and additional children enrolled in the same program is discounted. See the Tuition Agreement for rates.
- ◆ Payments for daycare are due on the 1<sup>st</sup> of the month; late fees will apply.
- ◆ A fine of \$1 per minute per student is charged for students picked up after 6:30pm.
- ◆ Emergency use of Extended Daycare is \$5 per hour (or any part thereof) per student.
- ◆ Emergency use is limited to 5 uses per year. If emergency use exceeds 5 per year, then the monthly Extended Daycare rate will be applied to your account.
- ◆ Participation in Extended Daycare is a privilege. Violation of any of the conditions of school enrollment may result in a student being refused the use of the Extended Daycare program.

## HOLIDAY DAYCARE

- ◆ Holiday Daycare is available on Martin Luther King’s Birthday, Veterans’ Day, Teacher In-Service days, Teacher Conference days, Easter Break, Christmas Break (except Dec. 25 through Jan. 1, typically).
- ◆ Students enrolled in **Combined** Extended Daycare will receive Holiday Daycare at no extra charge, except for Easter Break and Christmas Break, which are an additional fee.
- ◆ The campus and school office are closed on the following holidays: Presidents’ Day, Good Friday, Memorial Day, Labor Day, Thanksgiving (Thursday and Friday), Christmas break (Typically December 24 at noon through January 1st). There is no Holiday Daycare available on these days.

## PAYMENTS

- ◆ Heights Christian Schools partner with FACTS Management Company to provide secure and convenient payment processing options.